

AVON, SOUTH DAKOTA - JANUARY 8, 2001

A regular meeting of the Avon City Council was held on the above date at the Avon Public Library at 7:00 p.m. Roll Call: Mayor Frey, Carol Berndt, and Alderman: Tjeerdsma, Kuhlman, Reister, Den Ouden, Tolsma, and Dertien. Also present were Orval Elliott and Jack Brodeen.

Meeting called to order by Mayor Frey.

Motion by Reister and seconded by Kuhlman to approve the agenda with the change of wages to executive session. All voted "aye". Motion carried

Motion by Tolsma and seconded by Dertien to approve the minutes of the December 4, 2000 meeting. All voted "aye". Motion carried.

Motion by Kuhlman and seconded by Tjeerdsma to approve the minutes of the December 11, 2000 meeting. All voted "aye". Motion carried.

Motion by Den Ouden and seconded by Reister to approve the minutes of the December 20, 2000 meeting. All voted "aye". Motion carried.

The following claims were presented for payment:

GENERAL FUND:

A1 Gas & Go—gasohol,	\$ 20.00
Avon Clarion—publication	\$ 317.54
Blue Cross of SD—health insurance	\$ 1,837.50
Bitterman Sand Pitt- sand	\$ 63.23
Cahoy Gas & Service--gasohol, diesel	\$ 871.45
Coast to Coast—misc. supplies	\$ 146.81
Community Bank—ss & wh	\$ 1,631.64
Dave's Repair - welding	\$ 29.80
D & L Oil—diesel, heating fuel	\$ 1,029.56
Demco Inc.—supplies	\$ 6.01
District III - Annual fees	\$ 500.00
Farmers Coop - salt	\$ 44.25
Golden West Co.—telephone	\$ 91.45
Jurrens Repair—parts, labor	\$ 308.82
Rolland Luke -digging	\$ 260.00
Ron's Market	\$ 2.39
McLeod's - election supplies	\$ 34.84
Myers Dray—garbage collection	\$ 2,750.00
Myers Sanitation - dumpster fee (3 months)	\$ 60.00
Northwestern Public Service—electricity	\$ 1,114.46
Office Plus--copy paper, binders	\$ 21.23
Postmaster - stamps	\$ 68.00
Sattler Don - return of contribution	\$ 6,000.00
Schultz Building Center—lumber	\$ 13.30
SD Retirement—retirement	\$ 635.12
State Treasurer—sales tax	\$ 144.40
Wheelco - repairs	\$ 325.86

SD Ass'n of County Comm.- drug test	\$	73.50
Salaries—office	\$	779.29
Salaries—streets	\$	520.28
Salaries—police	\$	2,231.47
Salaries—library	\$	450.20

WATER AND SEWER FUND

B-Y Water—water	\$	2,202.50
Blue-Cross- health insurance	\$	612.50
Dept of Revenue—water samples	\$	12.00
Golden West Co.—telephone	\$	42.52
DENR annual water fees	\$	550.00
DENR - renewal certification fees	\$	18.00
Recreational Supplies- ph tester	\$	107.30
Revenue & Reserve-transfer	\$	374.17
SD Retirement—retirement	\$	176.30
Salaries— water and sewer	\$	1,093.09

AMBULANCE FUND:

D & L Oil—diesel	\$	36.07
D & L Oil—diesel	\$	185.85
Golden West Co.—telephone	\$	61.90
Verizon Wireless—telephone	\$	22.03
Llouis Dykstra—reimbursement	\$	10.00
Robert Dykstra—reimbursement	\$	15.00
Roland Luke—reimbursement	\$	15.00
Jay Mudder—reimbursement	\$	15.00
Charlene Tjeerdsma—reimbursement	\$	15.00
Kevin Tjeerdsma—reimbursement	\$	25.00
Carol Tolsma—reimbursement	\$	40.00

Motion by Kuhlman and seconded by Dertien to pay the foregoing claims. All voted “aye”. Motion carried.

The following receipts were presented for approval:

RECEIPTS FOR DECEMBER 2000

City of Avon—water	\$	5,161.06
City of Avon—sewer	\$	2,160.00
City of Avon—garbage	\$	2,980.00
City of Avon—tax	\$	119.12
Revenue & Reserve—transfer	\$	374.17
Dept. of Revenue—sales tax (1st-3690.46, 2 nd -3067.56)	\$	6,758.02
Don Mudder - surplus item	\$	5.00
William Septic-lagoon dumping	\$	100.00
Rose Livingston—ambulance service	\$	10.00
Medicare---ambulance service	\$	96.44
Bob Ridgeway- surplus item	\$	415.00
Helen Roth—ambulance service	\$	59.72
Jerry Mudder---ambulance service	\$	229.00
Betty Thompson—ambulance service	\$	26.68

Medicare---ambulance service	\$	218.32
United American Medical –ambulance service	\$	79.28
Demco----refund	\$	6.01
Community Bank Interest	\$	1,315.34
Bon Homme Co. Treasurer—general	\$	9,893.88
25% C Road	\$	1,438.11
12% Municipal	\$	283.15

Motion by Reister and seconded by Tolsma to accept the foregoing receipts. All Voted “aye”. Motion carried

Mayor Frey reaffirmed to the council that Carol Berndt started working for the city December 22, 2000 in a training mode, and that she is officially appointed as Finance Officer. A motion by Dertein and seconded by Reister to approve the appointment of Carol Berndt as City Finance Officer. Roll Call vote: Kuhlman, Tjeerdsma, Reister, Den Ouden, Tolsma, and Dertein all voted “aye”. None voted “naye”. Motion carried.

Police Chief Roland Luke arrived at 7:20 to present the monthly police report. It was decided the report could be given personally or submitted in writing.

Concerns were shared with officer Luke regarding the speed and vehicles on 1st Avenue. The police department will monitor the situation and report to the Council next month.

Mayor Frey informed the council of the resignation of Mary Borin from the Library Board. Mary has served on the Community Library Board for some 40 years. The Mayor and Council expressed their regards and appreciation for Mary’s commitment and service to the community. A replacement member is being sought.

Committee reports: **Buildings, Park, Land** Mayor Frey thought the best idea would be to have the library move into the building first and then decide if there is sufficient room for offices and or a meeting room. Alderman Tjeerdsma presented a floor plan for the BJ’s building containing the library, one office, a meeting room area and a unisex handicap restroom. Motion by Tolsma and seconded by Den Ouden to go ahead with the insulation and turbines on the building. All voted “aye”. Estimates will be gathered and applications for grants will be filed.

Streets and Alleys a target date of the April meeting was set for the street plan for the year 2001.

Sewer and Water no report.

Health and Pool there was a discussion on the plan for the pool. No action taken at this time.

Nuisance and Dump no report

Finance and Purchasing no report

Other business Finance Officer Berndt requested mileage and meals for a one day workshop in Sioux Falls regarding Annual Reports on the 25th of January. Motion by Den Ouden and seconded by Reister to allow Berndt to attend workshop. All Voted "aye". Motion carried.

A worksheet showing the wages for 2000 was given to the mayor and council members.

Wages for calendar year 2000 are as shown below:

<u>Position</u>	<u>Personnel</u>	<u>Wages</u>	<u>Status</u>
Police Chief	R. Luke	\$1,802 per mo.(\$10.40 per hr)	full time w/benefits
Street/Water Comm.	A. Kocmich	\$1,653 per mo.(\$9.54 per hr.)	full time w/benefits
Police Officer	D. Mudder *	\$1,565 per mo.(\$9.03 per hr.)	full time w/benefits
Finance Officer	P. Haenfler	\$ 854 per mo. (hours vary)	part time w/benefits
Relief Police	Temporary	\$8.00 per hr	temporary as needed
Street/Water Labor	L Hieb	\$7.00 per hr	part time, no benefits
Librarian	J Wormsbecher	\$6.25 per hr	part time, no benefits
Truck Driver, snow	Temporary	\$6.50 per hr	temporary as needed
Dump Site Operator	Temporary	\$10.00 per hr.	4-5 hrs per week, summer
City Mayor		\$1200 per year	
City Council		\$50 per month	
City Attorney		per job basis	

* worked half time as policeman, half time as street/water labor

A motion was made by Dertein and seconded by Reister to go into executive session to discuss personnel matters and wages. All voted "aye". Motion carried. The Council went in to executive session. Finance Officer Berndt left at 8:30. Alderman Reister left after about fifteen minutes, he did not return.

The council came out of executive session 45 minutes later. A motion was made by Tolsma and seconded by Tjeerdsma to approve the following wage and personnel matters:

- A) Roland Luke, police chief, will become a part time employee effective January 1, 2001 working between 20 and 25 hours per week. Pay rate is to be \$10.50 per hour. City will pay him a \$200 per month health insurance allowance and he will obtain his own health insurance. City will continue to contribute to Luke's S. Dak. retirement based on hours worked. He will receive 40 hours of


personal leave (includes vacation, sick leave, bereavement, jury, etc.) and 5 holidays annually. He will retain the title of police chief.

- B) Allen Kocmich, commissioner of water and streets, will receive \$9.85 per hour effective January 1, 2001.
- C) Carol Berndt, newly appointed finance officer, will receive \$8.00 per hour for time worked. It is expected she will work up to 30 hours per week. She will receive no employee benefits at this time. Berndt's performance will be reviewed in six months, and, if her performance is satisfactory, she may be eligible for a wage adjustment.
- D) Lloyd Hieb, street/water labor, will receive \$8.00 per hour effective January 1, 2001, and is expected to work twenty plus hours per week as a part time employee. He receives no employee benefits.
- E) JoEllen Wormsbecher, librarian, will receive \$7.00 per hour effective January 1, 2001, and is expected to work 21 hours per week as a part time employee. She may be required to work additional hours when and if the library is moved from its current location to another building. She receives no employee benefits.
- F) All employees will be paid by the hour effective January 1, 2001. (Excludes mayor and council.)
- G) All other salaries and wages remain the same for the calendar year 2000.

All council members voted "aye" on the motion regarding personnel and wage matters. The motion carried.


Summer program wages and personnel for swimming, baseball, softball, etc. were discussed. It was decided to ask the Park and Recreation Board to review the council's suggestions and make recommendations to the council at a later date.

Motion by Kuhlman and seconded by Den Ouden to adjourn at 9:30 p.m. All voted "aye". Motion carried.



James Frey - Mayor

ATTEST:



Carol Berndt
City Finance Officer
(SEAL)