

Official Minutes For  
Avon, South Dakota – April 6, 2020

A regular meeting of the Avon City Council was held on the above date at the Avon City Building at 7:00 PM. The roll call was taken. Present were Mayor Petrik, Alderperson Berndt, Alderperson Dodge, Alderperson Jonkers, and Finance Officer Simmons. Also present were Slater Brodeen, Al Kocmich, and Twila Lukkes.

The meeting was called to order by Mayor Petrik at 7:02 P.M.

All stood and said the pledge to the flag.

Motion by Alderperson Jonkers and seconded by Alderperson Berndt to approve the agenda. Motion carried.

Motion by Alderperson Berndt and seconded by Alderperson Jonkers to approve the minutes of the March meetings. Motion carried.

The following claims were presented for payment: Aflac – employee supplemental insurance – \$ 383.37, Avon Lumber – supplies - \$ 23.74, Avon Public Library – monthly allotment - \$ 195.84, Best Propane – shop - \$ 178.50, Bound Tree Medical – supplies - \$ 398.35, Brosz Engineering – design - \$ 11,790.00, BY Water – bulk water - \$ 5,206.10, Cahoy's Service – supplies - \$ 37.40, Code Enforcement Specialists – retainer - \$ 1,500.00, Dennis Dodge – reimbursement - \$ 537.83, Equipment Blades – supplies - \$ 724.86, Farmers Elevator – fuel - \$ 1,276.84, Goldenwest – telephone and internet service - \$ 300.37, Health Pool of SD – employee insurance - \$ 4,994.56, IRS – payroll taxes - \$ 3,310.86, Joe Paulsen – cell phone reimbursement - \$ 45.00, Myers' Sanitation – garbage pickup - \$ 3,946.00, Napa – supplies - \$ 58.83, Northwestern Energy – utilities – \$ 1,692.31, Ron's Market – misc - \$ 97.09, SD Dept. of Revenue – garbage tax - \$ 252.64, SD Public Health Lab – lagoon testing fees - \$ 159.00, SD Retirement System – retirement - \$ 1,825.80, SD One Call – 811 - \$ 3.36, Spencer Quarries – supplies - \$ 659.40, Titan Machinery – repair - \$ 2,946.09, Tyndall Ace – supplies - \$ 34.15, Unemployment Insurance – tax - \$ 82.10, Verizon – cell phones - \$ 300.16, payroll for the Mayor and City Council - \$ 830.00, payroll for the Finance Office – \$ 3,134.16, payroll for the Police – \$ 3,714.90, payroll for the Library – \$ 962.10, and payroll for the Public Works – \$ 7,127.65. Motion by Alderperson Dodge and seconded by Alderperson Berndt to pay the foregoing claims. Motion carried.

The following receipts were presented: Water receipts – \$ 9,935.56, Sewer receipts – \$ 5,037.36, Garbage receipts – \$ 4,719.36, Garbage Tax fees - \$ 328.08, Late Fees - \$ 581.01, Ambulance - \$ 715.57, Dog Tags - \$ 10.00, Building Permits - \$ 20.00, Al's share of clothing allowance - \$ 10.00, Lost Book - \$ 10.00, Recreation Donation - \$ 2,500.00, Bank Interest - \$ 171.81, State Sales Tax - \$ 19,029.64, State Sales Tax (second penny) - \$ 19,029.65, Current Year Property Taxes – \$ 11,633.99, Prior Year - \$ 809.42, Penalties And Interest - \$ 26.98, Mobile Home Tax - \$ 400.84, Motor Vehicle Licenses – \$ 355.76, and Special Assessments - \$ 132.66. Motion by Alderperson Jonkers and seconded by Alderperson Dodge to approve the receipts. Motion carried.

**Committee reports –**

Alderperson Berndt reported that there are now over 30 Ebook accounts.

Alderperson Dodge had nothing to report.

Alderperson Jonkers reported that both boys' baseball and girls' softball coaches' meetings are being televised online. The mayor told her that he had spoken to the coaches, etc., and everything for the summer programs is on hold. She suggested that with less to do this summer, Al might paint the lines on the bottom of the pool.

Al gave an update on the streets. They have been filling pot holes. He asked about the chip sealing project. The mayor told him that bids are going out this week. The chip seal bids will be opened in Platte. All chip sealing is to be done by September 18<sup>th</sup>.

**Public Time -**

**Old Business -**

We have found a code enforcer specialist who will come in and take care of all the leg work, take photographs, write letters, and completely monitor the process of handling nuisance properties according to the International Code Council. Motion by Alderperson Jonkers and seconded by Alderperson Berndt to have the mayor sign the contract, send his retainer check, and get the process started immediately. Motion carried.

The Main Street project will not begin until next year.

**New Business -**

The mayor suggested that absentee ballot applications be sent to everyone in the city along with their utility bill. Motion by Alderperson Jonkers and seconded by Alderperson Dodge to approve. Motion carried.

Suggested changes and updates were made to the employee handbook by the employees. These were made available to the council. After some discussion, the council made some of the recommended changes and kept some of the handbook that was under scrutiny the same. Motion by Alderperson Dodge and seconded by Alderperson Berndt to accept the changes. Motion carried.

It was brought to the attention of the mayor that the property owned by Mark and Kris Cahoy was never annexed into the city. Motion by Alderperson Berndt and seconded by Alderperson Jonkers to have that done immediately. Motion carried.

FO Simmons asked the council to write off some ambulance accounts. Motion by Alderperson Jonkers and seconded by Alderperson Berndt to approve. Motion carried.

We only received one gravel bid. That was from Schultz Redi Mix for \$ 9.50 per ton delivered on request. Motion by Alderman Berndt and seconded by Alderman Dodge to approve. Motion carried.

The next meeting is Monday, May 4<sup>th</sup> at 7:00 pm.

Motion to adjourn by Alderperson Jonkers and seconded by Alderperson Dodge. Motion carried.

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Mike Petrik  
Mayor

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Twyla Simmons  
City Finance Officer

(SEAL)