

Avon City Council Meeting

January 4, 2023

Mayor Kevin Tjeerdsma called the meeting to order at 7:00 p.m. with alderman Petrik, Dodge, Muller and Berndt answering roll call. Also present were city police chief Laine Schryvers, city maintenance Joe Paulsen and finance officer Linda Pesek. Also present was Bridgette Muller.

All present recited the Pledge of Allegiance.

Moved by Dodge, second by Muller to approve the agenda. All voting aye. Motion carried.

Moved by Petrik, second by Berndt to approve the claims presented. All voting aye. Motion carried.

Ambill Assn., ambulance billing, Sept-Dec., 595.00; Appear, floor mats, air fresheners, \$83.56; Auch Plumbing, repair work, \$1709.44; Avera Occupational Medicine, Random CDL drug testing, \$93.00; Avon American Legion & Auxiliary, Don Sattler grant funds, \$1156.97; Avon Chamber of Commerce, 2023 dues, \$100.00; Avon Development Corp., Don Sattler grant funds, \$1156.97; Avon Historical Museum, Don Sattler grant funds, \$1156.97; Avon Lion's Club, Don Sattler grant funds, \$1156.97; Avon Post Office, postcard stamps, \$132.00; Avon Public Library, Don Sattler grant funds, \$1156.97; Avon Save A Life Ambulance, Don Sattler grant funds, \$1156.97; Avon Volunteer Fire Dept., Don Sattler grant funds, \$1156.97; B & H Publishing, finance office ad, \$222.00; BY Water District, December water, \$5646.30; Bound Tree Medical, ambulance supplies, \$373.31; C & B Operations, parts, \$4.58; Cabela's Capital One, supplies, repairs, \$323.49; Cahoy's Service, repairs, \$2438.25; City of Avon, petty cash, \$104.84; Core & Main, sewer supplies, \$312.12; Dept. of Ad & National Resources, Stormwater Construction Environmental fee, \$100.00; Avon Farmers Coop, salt for streets, \$270.00; The Flower Shop, get well flowers, \$60.00; Golden West Telephone, December phone service, \$124.33; Health Pool of SD, January premium, \$4164.99; J.P. Cook, dog tags, \$79.75; Dan Knoll, cell phone reimbursement/ clothing allowance, \$114.39; Meyers Sanitation, garbage service, \$4241.75; Northwestern Energy, electrical service, \$1775.62; One Office Solutions, office supplies, \$132.19; Pechous Publications, public notices, ads, \$458.66; Petrik Tree Service, Blvd. ash tree removal, \$1500.00; Pheasantland Industries, shirts for frozen foot run, \$488.00; Laine Schryvers, mileage during Tahoe repairs 135 miles, \$68.85; Dept. of Health, blood testing, \$15.00; Tyndall NAPA, supplies, \$35.13; USDA-Rural Development, loan payment, \$1403.00; Schmidt's Service, propane, \$709.80; SD DANA, annual fee, \$550.00; SD Dept. of Labor, 4th qtr unemployment-Ambulance, \$32.15; city, \$67.36; SD Dept. of Revenue, Dec. sales tax, \$303.45; SDARW, Rural Water Assn. dues, \$420.00; SDML, Workman's Compensation Insurance, \$4776.00; Tyndall Ace Hardware, supplies, \$33.75; Verizon, phone service, \$391.47.

December payroll: \$12,509.32; SDRS, \$1422.94; Health Pool of SD, \$4164.99; AFLAC, \$270.12; Beam Dental/Vision, \$349.49; City of Avon, \$108.12, SDRS, \$648.72; IRS, \$2896.31.

Moved by Petrik, second by Berndt to approve the minutes of the December 5 & 8. All voting aye. Motion carried.

Moved by Muller, second by Dodge to approve the receipts. All voting aye. Motion carried.

Water sales	\$10,797.95
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Water surcharge	\$914.10
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Sewer sales	\$4147.03	
Sewer surcharge	\$731.70	
Garbage receipts	\$4743.27	
Ambulance	\$4859.42	
Sales tax	\$304.42	
Late fees	\$450.00	
Dog tags	\$10.00	
Building permits	<u>\$10.00</u>	
	\$26,967.89	
State of SD-City sales tax	\$16006.80	
5% MV	\$725.64	
Golden West Franchise tax	\$820.49	
General Property taxes	\$14663.03	
Penalties & interest	\$566.91	
Special Assessments	<u>\$289.57</u>	
	33072.44	
Grand Total receipts		<u>\$60,040.33</u>

Committee reports:

Complaints about snow plow plugging driveways. Residents piling snow from property onto streets. Paulsen was asked to sand Main Street when cleaned off better.

Old Business:

Alderman Muller presented a list of possible handbook updates. Moved by Petrik, second by Berndt to add the updates to the employee handbook. All voting aye. Motion carried.

Moved by Berndt, second by Dodge to set the following wages beginning with the January payroll. All voting aye. Motion carried.

Laine Schryvers, \$19.43/hr.; Twila Lukkes, \$12.61/hr.; Dan Knoll, \$17.06/hr.; Joe Paulsen, \$18.38/hr.; Linda Pesek, \$24.00/hr. Mayor, \$180.00/meeting; Aldermen, \$85.00/meeting; EMT pay: Trips to

Yankton, Tyndall or Wagner, \$25.00/call; Trip to Sioux Falls, \$50.00/call; Mileage, \$.25/loaded mile. Snow haulers, \$15.84/hr.

Bridgette Muller requested a donation for the Avon Post Prom Committee. This year a hypnotist has been hired. Moved by Dodge, second by Dodge to donate \$1000.00 to the Avon Post Prom Committee. All voting aye. Motion carried.

Police Chief Schryvers reported on a fraudulent letter scheme in town; gave out six speeding warnings; helped with three accidents, and one domestic assault call. He also had two hours of "Use of Force" training. The police vehicle had to be towed to Tyndall Motors for repairs. It is back in service. He asked if something could be done with overgrown vegetation next to properties, it being a fire hazard.

During the time the vehicle was not operational, Schryvers used his personnel vehicle. Moved by Berndt, second by Petrik to reimburse Schryvers for 135 miles @\$\$.51/mile (state rate). All voting aye. Motion carried.

Schryvers informed the board that the police radios will need to be upgraded this year. Mayor Tjeerdsma said he was told the current radios could be upgraded instead of purchasing new one. Tjeerdsma will check with B & L Communications.

Moved by Dodge, second by Muller to set the municipal election for April 11, 2023. All voting aye. Motion carried.

Moved by Berndt, second by Petrik to designate the Avon Clarion as the city's official newspaper; Avon Community Bank as the official depository of city funds; and Kent Lehr as city attorney. All voting aye. Motion carried.

Mayor Tjeerdsma made the following committee appointments: Library, Ilene Muller; Parks, Matt Petrik; Streets, Randy Berndt; Sanitation, Dennis Dodge.

Moved by Muller, second by Dodge to hire Schoenfish & Co. to do the city's 2021-2022 audit. All voting aye. Motion carried.

Moved by Petrik, second by Dodge to introduce and place upon it's first reading Supplemental Budget Ordinance 351. All voting aye. Motion carried.

Moved by Berndt, second by Muller to approve Resolution 350, contingency tranfers. All voting aye. Motion carried.

RESOLUTION 2023-01

TRANSFER OF CONTINGENCY FUNDS

BE IT RESOLVED by the City Council of the City of Avon that the Finance Officer is hereby directed to transfer \$29,800 from the 2022 Contingency Fund budget to the following 2022 General Fund budgets:

419.2	Government Building	\$400
432.0	Sanitation	\$1400

451.2 Swimming Pool

\$28000

Dated this 4th day of January, 2021 and noted that such Resolution was agreed upon and adopted at the City Council meeting dated January 4, 2023.

Date: January 4, 2023

Kevin Tjeerdsma, Mayor

ATTEST: _____

Linda Pesek, Finance Officer

Moved by Petrik, second by Dodge to remove Lisa Peterson and add Linda Pesek to the all city bank accounts and CD's. All voting aye. Motion carried.

Moved by Muller, second by Dodge to set a deadline to license dogs by January 1 with a penalty of \$5.00 being applied if purchased after February 15. All voting aye. Motion carried.

A notice will be put on this month's water bills reminding residents to purchase dog tags

Moved by Muller, second by Dodge to write off uncollectible utility accounts in the amount of \$4137.33. All voting aye. Motion carried.

Moved by Petrik, second by Berndt to allow proper expenses to Joe Paulsen and Dan Knoll to attend MSHA training in Tyndall on February 28. All voting aye. Motion carried.

Moved by Petrik, second by Dodge to allow proper expenses to Joe Paulsen, Dan Knoll, Kevin Tjeerdsma and Randy Berndt to attend the 'Managing a Municipality' workshop in Springfield on February 16. All voting aye. Motion carried.

Moved by Berndt, second by Muller to enter into executive session at 8:23 p.m. for personnel. All voting aye. Motion carried.

Mayor Tjeerdsma declared the board out of executive session at 8:55 p.m. with no action taken.

Alderman Dodge would like to see the recruitment of more EMT's. The board agreed.

Moved by Muller, second by Petrik to adjourn at 9:00 p.m. All voting aye. Motion carried.

Next city council meeting will be February 6 at 7:00 p.m.

Kevin Tjeerdsma, Mayor

ATTEST: _____

Linda Pesek, Finance Officer